



## Customs Guide **JORDAN**

Information from FIDI Middle East & North Africa

# Import Customs guide JORDAN



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GOODS	DOCUMENTS REQUIRED	CUSTOMS PRESCRIPTIONS	REMARKS
<p><b>Household effects - Returning Jordanians</b></p>	<ul style="list-style-type: none"> <li>▪ Export Way Bill / Instructions.</li> <li>▪ OBL / HBL / AWB / HAWB (telex is ok).</li> <li>▪ Packing List / Inventory.</li> <li>▪ Copy of Consignee's Passport.</li> <li>▪ Authorization letter to obtain delivery order on behalf of consignee, notarized by local Jordanian bank.</li> <li>▪ Jordanian Tax Number.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Customs taxes/duties:                             <ul style="list-style-type: none"> <li>▪ On used HHG &amp; P.E are about 52% of CIF value.</li> <li>▪ On electronics are about 52% of the declared value of the goods.</li> </ul> </li> <li>▪ Duty free entry if:                             <ol style="list-style-type: none"> <li>1. Returning Citizens are Jordanians who spent more than a year abroad - the last year is continuous without any visits to Jordan ( full 365 days).                                     <ul style="list-style-type: none"> <li>▪ The following conditions must apply as well:   <ul style="list-style-type: none"> <li>▪ Never imported any Used Personal Effects and Household Goods</li> <li>▪ None of the member in the Family Book imported Used Personal Effects before.</li> <li>▪ They must hold a valid Jordanian passport showing their national I.D. number and a cancelled residence permit abroad.</li> </ul> </li> <li>▪ Any of the following documents must be provided by the returning citizen as evidence of termination of residency abroad:   <ul style="list-style-type: none"> <li>▪ Copy of a residential legalised lease</li> </ul> </li> </ul> </li> </ol> </li> </ul>	<ul style="list-style-type: none"> <li>▪ Duration of clearance procedures &amp; release of shipments:                             <ul style="list-style-type: none"> <li>▪ Air freight shipments: 2-3 working days</li> <li>▪ Sea freight shipments: 7-9 working days (Provided all documents are in hand and in order).</li> </ul> </li> <li>▪ Provided free of charges port storage are 6 days including arrival day for sea shipment and 1 day for air shipment.</li> <li>▪ Exemption from duty does not apply to the following:                             <ul style="list-style-type: none"> <li>▪ All new items and items used less than 30%.</li> <li>▪ Musical instruments.</li> <li>▪ Office equipment.</li> <li>▪ Satellite equipment.</li> <li>▪ Video cameras.</li> <li>▪ CD's.</li> <li>▪ Facsimile machines.</li> <li>▪ Amounts in excess of the permitted duty free allowance per family of 2 pieces of household electrical appliances.</li> </ul> </li> <li>▪ Returning Jordanians and non-Diplomat Foreign Individuals categories:                             <ul style="list-style-type: none"> <li>▪ Importation of household effects should</li> </ul> </li> </ul>

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		<p>contract or house ownership title in Jordan.</p> <ul style="list-style-type: none"> <li>▪ Children's registration forms in Jordanian schools.</li> <li>▪ Endorsed new work contract.</li> <li>▪ Letter of termination of employment or the resignation abroad, or visa cancelation.</li> </ul> <p>2. The household effects have been owned and used abroad by the owner and for his continued personal use.</p> <p>3. Effects are used more than 30% (extent of use is normally assessed by Customs officers).</p>	<p>take place within 6 months of owner's date of entry and may arrive in several shipments. Owner should be physically present in Jordan at time of customs clearance.</p> <ul style="list-style-type: none"> <li>▪ All shipments are subject to full physical customs inspection. The presence of owner is a MUST in order to answer any of the inspector's questions. If any item is locked, keys should be available.</li> <li>▪ Video and audiocassettes, books, magazines, records &amp; CD's are subject to censorship by the Press &amp; Publications Department and should be packed separately and marked.</li> <li>▪ Cordless telephones will be inspected by the Telecommunications Department. If specifications are not within the permitted criteria, the telephone will be confiscated or the owner has to re-export it at his own expense.</li> <li>▪ Satellite equipment requires the approval of Radio &amp; TV Corp. <ul style="list-style-type: none"> <li>▪ Therefore, the equipment's catalogue should be made available &amp; removed from the shipment for physical check.</li> <li>▪ As this usually takes some time, a separate customs formality will have to be made at owner's cost.</li> <li>▪ Items found unsuitable will be confiscated.</li> </ul> </li> </ul>

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<b>Non Diplomat Foreign Individual</b>	<ul style="list-style-type: none"> <li>▪ Export Way Bill / Instructions.</li> <li>▪ OBL / HBL / AWB / HAWB (telex is ok).</li> <li>▪ Packing list / Inventory.</li> <li>▪ Copy of Consignee's Passport.</li> <li>▪ Authorization letter to obtain delivery order on behalf of consignee, notarized by local Jordanian Bank or Solicitor.</li> <li>▪ Authorization Letter to proceed with clearance of shipment on behalf of Consignee notarized by local Jordanian Bank or Solicitor.</li> <li>▪ Jordanian Tax Number.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Custom taxes/duties: <ul style="list-style-type: none"> <li>▪ On used HHG &amp; P.E. are about 52% of CIF value.</li> <li>▪ On electronics are about 52% of the declared value of the goods.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>▪ The same above regulations apply.</li> </ul>
<b>Diplomats Removals (&amp; motor vehicles)</b>	<ul style="list-style-type: none"> <li>▪ Original OBL/AWB or Telex release.</li> <li>▪ Franchise letter. <ul style="list-style-type: none"> <li>▪ Obtained by Embassy on behalf of the Diplomat from the Ministry of Finance/Customs through the Ministry of Foreign Affairs.</li> </ul> </li> <li>▪ 2 authorization letters to obtain delivery order and custom clear on behalf of consignee.</li> <li>▪ Packing list / Inventory.</li> <li>▪ Passport copy.</li> <li>▪ Jordanian Tax Number.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Duty free entry.</li> <li>▪ 2 litres of alcohol per adult is accepted and the rest is subject to duties and taxes of 200% of actual value. <ul style="list-style-type: none"> <li>▪ The same should be listed in separate packing list.</li> <li>▪ Diplomats should contact their Embassy to check if any customs exemption would be allowed.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>▪ A diplomat must be in Jordan prior to his/her HHG arrival, with at least one month.</li> <li>▪ Diplomats need to register with the Ministry of Foreign Affairs through their Embassy in order to be granted the exemption status of custom duties and taxes on their HHG &amp; cars.</li> <li>▪ Embassy employees who do not hold a diplomatic customs status are customs exempted but are subject to actual inspection.</li> </ul>
<b>Expatriates</b>	<ul style="list-style-type: none"> <li>▪ Export Way Bill / Instructions.</li> <li>▪ OBL / HBL / AWB / HAWB.</li> <li>▪ Packing list / Inventory.</li> <li>▪ Copies of Consignee's Passport.</li> <li>▪ 2 authorization letters to obtain delivery order and custom clear on behalf of consignee, notarized by local Jordanian bank or a solicitor.</li> <li>▪ Jordanian Tax Number.</li> <li>▪ Custom's Exemption if applicable.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Custom taxes/duties: <ul style="list-style-type: none"> <li>▪ On used HHG &amp; P.E. are about 52% of CIF value.</li> <li>▪ On electronics are about 52% of the declared value of the goods.</li> </ul> </li> <li>▪ Exemption from Custom taxes/duties: Unless transferee's organisation has a special agreement with any governmental party.</li> </ul>	<ul style="list-style-type: none"> <li>▪ If expatriates have the chance to be exempted from Duties &amp; Taxes, their shipment should arrive at least one month after their arrival to Jordan in order for the Exemption to be ready on time.</li> </ul>

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<b>Motor vehicles</b>	<ul style="list-style-type: none"> <li>▪ OBL.</li> <li>▪ Ownership title.</li> <li>▪ Valid motorcar licence.</li> <li>▪ Valid driving license.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Subject to duty and VAT taxes.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Not allowed: <ul style="list-style-type: none"> <li>▪ Importation of motor vehicles older than five years;</li> <li>▪ Importation of cars with steering wheel on the right;</li> <li>▪ Passenger cars operating on diesel.</li> </ul> </li> <li>▪ If the consignee is duty exempt (i.e. a diplomat) then the car would be tax exempt as well.</li> <li>▪ If the consignee is a taxed foreigner importing a car in his/her name, then the vehicle can be imported on a temporary entry basis for a period up to 6 months with a renewal every 3 months. After the temporary period, the car would have to leave the country or the owner would have to pay full customs duties.</li> <li>▪ If the consignee is a returning Jordanian then s/he would have to pay customs duties in all cases, unless the same car was exported earlier from Jordan (all customs duties paid) and is now being re-imported.</li> </ul>
<b>Pets and live animals</b>	<ul style="list-style-type: none"> <li>▪ AWB.</li> <li>▪ Owner / birth certificate (Registration certificate).</li> <li>▪ Health certificate.</li> <li>▪ Vaccination certificate.</li> <li>▪ Import license from Agriculture Ministry.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Duty free entry.</li> </ul>	
<b>Prohibited items</b>		<ul style="list-style-type: none"> <li>▪ Arms, ammunition.</li> <li>▪ Drugs and narcotics.</li> <li>▪ Pornographic literature, films and photographs.</li> <li>▪ Large amount of food and books</li> </ul>	

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General Comment		<ul style="list-style-type: none"> <li>▪ If shipment contains books, a detailed list of the books to be provided along with shipping documents and it needs to be approved by the Jordan Media Monitor.</li> <li>▪ Exemption from Customs duties does not apply to the following: <ul style="list-style-type: none"> <li>▪ All new items.</li> <li>▪ Electric appliances not more than two pieces of each type, excluding the following items where exemption shall cover only one piece of each type: <ul style="list-style-type: none"> <li>▪ Normal Video Cameras (highly technological ones are prohibited and maybe held under Militaries Custody).</li> <li>▪ Personal Office Equipment.</li> <li>▪ Satellite Receivers and all accessories (Dish, Signal receiver).</li> <li>▪ Musical Appliances.</li> <li>▪ Personal computer.</li> </ul> </li> <li>▪ 2 litres of alcohol per adult is accepted and the rest is subject to duties and taxes of 200% of actual value. The same should be listed in separate packing list. That rule is also applicable for diplomats who should contact their Embassy to check if any customs exemption would be allowed.</li> </ul> </li> </ul>	



The FIDI Global Alliance

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