

IMPORT INFORMATION GERMANY

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Used household goods (property moved in connection with a transfer of residence, it should be clear that it does not have any commercial character) may be imported into Germany duty-free, provided that they have been in owner's possession and use for at least six months abroad and are for a continued use by the owner. Also, the shipper's normal place of residence must have been outside the EU for a continuous period of at least 12 months.

The shipper needs to move his permanent place of residence to Germany and should be physically in Germany.

Goods **need to be** imported within one year of taking up residence in Germany.

Documents required 5 days before shipment's arrival:

- Clear passport copy (photo page), incl. all stamped pages
- National visa (if applicable) and/or Working permit and/or a Work Contract with German Company or any other document stating the right to stay in Germany for foreigners
- German local registration of new residency (not older than 10 weeks) – Anmeldebestätigung. This document can only be obtained personally by the applicant upon arrival to Germany.
- Letter of Employment on company's letterhead that the client permanently lived abroad (non-EU/Origin country) for at least 1 year before shipping his/her personal effects to Germany.
- Detailed/readable packing list in English or German (provided by the Origin Agent)

To enable duty-free entry, German nationals are asked to provide:

A notice of change of residency/a copy of the de-registration form (**Abmeldung**) they received from the local authorities prior to leaving Germany or Botschaftsbeseinigung from the German consulate or embassy at origin stating the length of stay abroad, rental contract, utility bills with translation, credit card settlements showing permanent transactions for the last year, etc.

Customs normally does not accept visas, driver's licenses, etc.

In order for us to complete **Form 0350** "Customs declaration for the release of personal property entered for free circulation with a specified end-use" (Zollanmeldung für die Überführung von Übersiedlungsgut in den zollrechtlich freien Verkehr zur besonderen Verwendung), please complete the following:



Transport Krumpf GmbH
Sitz der Gesellschaft
Hamburg
Postanschrift
Postfach 54 02 51
22502 Hamburg

GF Wolfgang Kößendrup
GF Martin Ventker

Amtsgericht Hamburg
HRB 70972
USt-IdNr. DE175583523

Bankverbindungen
Commerzbank AG Hamburg
IBAN DE10 2008 0000 0444 4206 00
BIC DRESDEFF200

Postbank Hamburg
IBAN DE32 2001 0020 0281 5822 03
BIC PBNKDEFF

Für die Beförderung von Umzugsgut gelten die gesetzlichen Regelungen im IV. Abschnitt des HGB und ergänzend unsere Allgemeinen Geschäftsbedingungen. Für Möbellagerungen gelten die Allgemeinen Geschäftsbedingungen Krumpf Lager.

In allen anderen Fällen arbeiten wir ausschließlich aufgrund der Allgemeinen Deutschen Spediteurbedingungen (ADSp); neueste Fassung.

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Full Name:	
Origin address (abroad):	
Phone number:	

I have lived abroad (non-EU country) for a period of time

from:	until:
<input type="checkbox"/> with family	<input type="checkbox"/> without family

Delivery address:	
Preferred delivery date:	
Access:	<input type="checkbox"/> Single family home <input type="checkbox"/> Apartment on floor <input type="checkbox"/> With elevator <input type="checkbox"/> Without elevator Truck access / parking <input type="checkbox"/> Parking permit / reservation is required <input type="checkbox"/> Carry distance / Long carry =
Registration address:	<input type="checkbox"/> Temporary residence

I am importing the following items:

Highly-taxed items (e.g. alcohol, tobacco, perfumes, medicines, etc.)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Firearms / ammunition	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Hunting trophies, any protected species	<input type="checkbox"/> Yes	<input type="checkbox"/> No
New items (which I have not used for last 6 months)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
High-value items (> 5.000 €)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Motorized vehicles	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Food and feedstuffs	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Other unusual items	<input type="checkbox"/> Yes	<input type="checkbox"/> No

If any of the above is answered „Yes“, please send itemized list with details, quantity, value, documentation. Such goods must be listed and/or declared separately.

IMPORTANT: (Please do not forget to sign below!)

1. The imported goods are my personal belongings.
2. I have resided outside of Germany (or the EU) for a minimum period of ONE YEAR prior to importation AND all my belongings have been in my possession & use for at least SIX MONTHS.
3. ALL the items in my household goods shipment will be retained in my possession for a minimum of ONE YEAR after the date of customs clearance; I am NOT allowed to sell, rent out, pass on, etc. ANY of my household goods/vehicles, etc. during this one year period.
4. I declare any items in my shipment with an individual value more than 5.000 EUR (e.g. vehicle, boat, high value household furniture/appliance). German customs have the right to make a physical check within a period of 12 months at my home to ensure that all items have been retained.
5. In case I plan to move to another address within 12 months of clearance of my shipment, I must inform the responsible Customs office and advise the new address.
6. I am aware that German customs have the authority to charge tax + duty on any imported items NOT retained by me for at least one year after the date of clearance.

Place and date

Name (printed) and signature

Please note that customs authorities have the right to require any additional information and customs regulations might change without prior notice.



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Postbank Hamburg
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The scope of services assigned to us includes customs clearance for used household goods (provided ALL documents as listed here are 100% complete), transportation to your residence including unloading within a maximum 20 m walking distance with normal access and maximum 2nd floor (= 3rd floor US). Unpacking of boxes and placing of contents on flat surfaces (e. g. tables, tops of dressers, etc.) as well as unwrapping and assembly of all normal/straight forward furniture items. Debris removal on the day of delivery is also included.

The contract does **not** include the placing of unpacked items within the furniture. This needs to be ordered separately.

Kindly find attached our questionnaire to optimize your moving services. Please fill out the questionnaire and return it to us. Upon receipt of this information we will be able to provide you with estimates on potential additional charges.



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