Company Letter head

Date

Place :

To whom it may concern,

This is to certify that Mr./Mrs ……….……….. with passport number …………….…. was our employee between …. 20 .. and …. …. 20...

His/ her work address was located at Company, ……………….. Street 1, New York, USA.

He and his family lived at ……………….. Avenue 500, New York, USA.

Mr./Mrs ……….……….. is now transferring his/her residence to France

Stamp and signature