

# How to complete French Customs forms

Duty free entry of the shipment is authorized for shippers who have been abroad (outside E.U Countries) for more than 12 months and who are establishing their main residence in France.

#### **Documentation required:**

#### **FRENCH CITIZENS**

1/ Certificate of change of residence issued by the French Consulate certifying:

- That shipper has been living at least the last 12 months in the origin country (prior to the arrival of the vessel)
- Shipper is transferring their residence permanently to France from DD/MM/YYYY

#### **FRENCH & FOREIGN CITIZENS**

2/ The Employer's Attestation of transfer (on head-paper) certifying that:

- The consignee has been working within the company for at least the last 12 months before the arrival of the vessel in France, from DD/MM/YYYY to DD/MM/YYYY
- Shipper transferred to France from DD/MM/YYYY
- Mentioning origin office location
  - Attestation of non resale, Document Attestation de non Cession to fill in with shipper's name + signature and date
  - Copy of passport (main page only)
  - Proof of residency in France (i.e., electricity or phone bills, lease contract...) bill that is less than 3 months old
  - Delivery address in France
  - Itemized inventory list to be completed in French with used values of the items in EURO (€), dated & signed

## **IMPORTANT:**

All items must be purchased at least 6 months prior to the departure of the vessel. Secondary residence cannot be exempted of payment of duties and taxes. If duties and taxes are applicable, they will be calculated based on the inventory. We can obtain an estimate from customs if shipper submits his inventory in advance.

#### **PROHIBITED ITEMS**

- Drugs
- Natural plants
- Arms "unless authorized by the French Défense Ministry"
- Meat and based products, we strongly advise shippers against importing any food items
- Items protected by the Washington convention (Ivory, animal skins...)

#### - IMPORTATION OF MOTOR VEHICLES

#### **CUSTOMS**

Customer may import a car duty free provided he complies with the following conditions:

- Shipper must have lived in a country outside European Union for at least 12 months
- Shipper must have used the vehicle on a private purpose for at least 6 months before transferring his residence
- Shipper must have paid all customs or fiscal taxes in the country of origin of the vehicle. The vehicle must be imported in France in the 12 months following the date of transfer of his residence in France. However, shipper cannot dispose of the vehicle for 12 months following the entry in France.

#### **FRENCH CITIZENS**

### **SPECIFICITY** for the port of FOS SUR MER (Marseilles):

As from Sept. 2010 all vehicles shipped to FOS with or without HHGs shall not be released (including the HHGs if shipped within the same container) until the 846A form is remitted by French Customs (as they now require the right to physically inspect the vehicle at any time until the 846A is remitted).

Therefore, this new regulation might incur port/demurrage charges accordingly (until today the average timing to receive this form was approx. 15 days).

If brand new car or car belonging to customer for less than 6 months, shipper will pay duties and taxes:

Duties about 10 % on declared value (CIF value) VAT 20 % on declared value + duties

Please complete the below **Attestation of non resale**, Document Attestation de non Cession to fill in with shipper's name + signature and date and return to our office.

# **NON-RESALE ATTESTATION**

| I THE UNDERSIGNED: |  |
|--------------------|--|
|                    |  |
| DECLARES THAT:     |  |
| i.                 | THE USED GOODS SHOWN ON THE ATTACHED INVENTORY AND FOR WHICH I REQUEST DUTY FREE ENTRY, HAVE BEEN MY PROPERTY FOR MORE THAN SIX MONTHS AND ARE DESTINATED FOR MY PERSONAL USE;                                       |
| ii.                | I AM AWARE OF THE RESTRICTIONS IMPOSED BY ARTICLE 34 OF THE RULING OF DECEMBER 30TH 1983, UNDER THE TERMS OF WHICH GOODS ENTERED FREE OF TAX CANNOT.   |
| iii.               | BE USED FOR ANY PURPOSES OTHER THAN THAT ALLOWED BY THE CONDITIONS OF THE ENTRY.   |
| iv.                | BE GIVEN OR RENT, WHETHER FREE OR CHARGED, FOR A PERIOD OF 12 MONTHS FOLLOWING THE DATE ENTERED TO CUSTOMS AT THE TIME OF IMPORT, WITHOUT THE APPROPRIATE TAXES AND DUTIES BEING PAID AT THE TIME OF SALE OR LOAN. — |
| v.                 | I HAVE BEEN A RESIDENT OUTSIDE FRANCE FOR MORE THAN A YEAR.  |
| DATE:              |  |
|                    | / /20  |
| SIGNA              | ATURE: PRINT NAME:   |

# **CERTIFICAT DE NON CESSION**

| JE SOUSSIGNE:  |  |
|--|--|
|  |  |
| DECLARE: -   |  |
| QUE LES OBJETS USAGES REPRIS A L'INVENTAIRE CI-JOINT ET DONT JE SOLLICITE L'ADMISSION EN FRANCHISE, SONT MA PROPRIETE DEPUIS PLUS DE 6 MOIS ET SONT BIEN DESTINES A MON USAGE PERSONNEL. –   |  |
| AVOIR PRIS CONNAISSANCE DES INTERDICTIONS FIGURANT A L'ARTICLE 34 DE L'ARRETE DU 30 DECEMBRE 1983 AUX TERMES DUQUEL LES OBJETS ADMIS EN FRANCHISE NE PEUVENT :   |  |
| ETRE AFFECTES A D'AUTRES USAGES QUE CEUX EN VUE DESQUELS LA FRANCHISE EST ACCORDEE.  |  |
| ETRE CEDES OU PRETES A TITRE GRATUIT OU ONEREUX, PENDANT UN DELAI DE 12 MOIS, COMPTE A PARTIR DE LA DATE D'ENREGISTREMENT DE LA DECLARATION DE DOUANE D'IMPORTATION SANS QU'AIENT ETE ACQUITTES LES DROITS ET TAXES EN VIGUEUR AU MOMENT DE LA CESSION OU DU PRET. — |  |
| AVOIR RESIDE HORS DE FRANCE PENDANT PLUS D'UN AN. FAIT A : , le SIGNATURE  |  |
| : , le   |  |
| TURE: PRINT NAME:  |  |
|  |  |