

The following documents are necessary for the duty free importation into Italy.

Household goods and personal effects can enter duty-free into the country if used and owned by the customer for a minimum of one year and the customer has lived abroad for at least one year.

The customer does not need to be in the country for Import Customs Clearance on condition that all required documents are available prior to the arrival of the shipment.

Customs clearance in Italy usually takes 3 to 7 working days, depending on port/airport of arrival/terminal and any eventual customs inspections required.

1. USED HOUSEHOLD GOODS AND PERSONAL EFFECTS

1.1 ITALIAN RETURNING CITIZENS (They must have cancelled the residency in Italy when they left the Country and they must have been living out of Italy for at least 12 months)

- Repatriation certificate issued by the nearest Italian Consulate, stating the length of the stay abroad (at least 12 months), names of the family members and the returning date, along with a list of the goods (provided by the shipper) to be stamped and signed by the Consulate.
- Passport copy
- Italian Tax/fiscal code (Codice Fiscale)
- Application for residency to the local City Hall (Iscrizione anagrafica presso il locale Comune/ Municipio)
(To obtain a new residency certificate, the shipper must have cancelled his previous residency in Italy when he exported his goods abroad)
- Self-certification (Autocertificazione/ Dichiarazione Sostitutiva di Certificazione)
Document that implies the penal responsibility of the owner in which the customer declares his transfer of residence from abroad to Italy, the status of his family and the value of the goods for customs purposes

1.2 FOREIGN (NON EU) CITIZENS RELOCATING TO ITALY

- Permit to stay (permesso di soggiorno) It has to be released by Questura – Police.
- Application for residency to the local City Hall (Iscrizione anagrafica presso il locale Comune/ Municipio)
- Passport copy
- VISA
- Italian Tax/Fiscal code (alpha-numeric tax code released by the Immigration Office upon the entry in the Country)
- Letterhead declaration from the Company the customer will be working for attesting the new assignment in Italy (only in case the customer is moving for business purposes)
- Autocertificazione/ Dichiarazione Sostitutiva di Certificazione (self-certification). This document implies the penal responsibility of the owner of the goods, in which the customer declares his transfer of residence from abroad to Italy, the status of his family and the value of the goods for customs purposes.

1.3 EU CITIZENS

- Application for residency to the local City Hall (Iscrizione anagrafica presso il locale Comune/ Municipio)
- Passport copy
- Italian Tax/Fiscal code (alpha-numeric tax code released by the Immigration Office upon the entry in the Country)
- Letterhead declaration from the Company the customer will be working for attesting the new assignment in Italy (only in case the customer is moving for business purposes).
- Autocertificazione/ Dichiarazione Sostitutiva di Certificazione (self-certification).
- Declaration from shipper's native Country Consulate stating that he has been living outside EU countries for more than 12 months and he's now moving to Italy

Note: The Italian sanitary division has just implemented a new requirement applicable on inbound shipments. Customs might require that the Importers certify that their shipments do not include any product against the mold and humidity or moisture absorbing bags.

Declaration forms will be provided by the destination agent in Italy.

If these items are part of the shipment, they will need to be declared along with analysis certificates with the composition of the product, certifying that they do not contain dimethyl. The certification must be provided by an accredited UNI CEI EN ISO/IEC 17025 laboratory and a legalized translation into Italian may be required.

This requirement also applies to the "anti-mold" bags that are placed in containers/lift vans to inhibit mold during transit.

2. DIPLOMAT'S REMOVALS

2.1 ITALIANS

- Members of the Italian Diplomatic and Consular Corps, as well as civil servants and service personnel returning to Italy on completion of their mission abroad, are exempted from all formalities other than presentation of a certificate from the Administration to which they belong (Foreign Ministry or National Defense Ministry, etc.)

2.2 FOREIGN DIPLOMATS

- Foreign Diplomats and personnel coming to Italy to join an official international organization will obtain the "Diplomatic Franchise" through the Ministry of Foreign Affairs in Rome. This procedure takes from 4 to 6 weeks. Therefore it is advisable to apply for this with due advance, in order to avoid delays.

3. MOTOR VEHICLES

- Importer's passport copy
- Italian Tax/Fiscal code
- Original certificate of Title
- In order to avoid any vehicle registration related problems in Italy, it is recommended that before the export procedure at origin, the Foreign Citizen should obtain Public Notary approved Apostille of the Certificate of Title that secures the ownership of the vehicle.
- Technical data sheet issued by the manufacturer stating car features and declaration of conformities with EU requirements. Better to obtain a legalized translation.
- Vehicle must meet European requirements to be registered and driven in Italy or will need to be converted. Conversions are not always possible thus is highly recommended that the shipper checks this issue before exporting the car.
- Vehicles must have been owned and used by the importer for more than 6 months prior to shipping to Italy.
- Vehicles possessed by the importer for less than 1 year cannot be sold or otherwise, disposed of earlier than one year after date of importation.
If the procedure to obtain the certificate of residence has not been completed yet, it is possible to clear the vehicle as tourist. Within six months after the clearing date, it will then be necessary to import it for good.

3.1 ITALIAN CITIZENS REPATRIATING

Duty free entry if Italian national has had residence abroad for over 12 months and has been in possession of the vehicle for over 6 months

- Consular declaration from the Italian Embassy stating the length of stay abroad (non EU country for at least 12 months) and the date of return to Italy
- Inventory list indicating truck plate, chassis number, model and all relevant details

3.2 EU CITIZENS

Duty free entry if the importer has been in possession of the vehicle abroad for more than 6 months.

- Declaration from the consulate stating the length of stay in a non EU country (at least 12 months)

4 WEDDING TROUSSEaux

- The applications should be accompanied by the list of objects comprising the trousseau, the wedding certificate and the certificate of residence in Italy of the married couple. Each present does not have to cost more than Euro 1.000,00. Customs Office authorizes import in franchise of trousseaux and wedding presents belonging to women of Italian or foreign nationality who as a result of their marriage with an Italian citizen, are electing domicile in Italy. Application should be addressed to the customs office, which performs the import operations. For Italian or foreign women who settle in Italy as a result of their marriage with a NON-Italian, the authorization for import in franchise is issued, in each individual case, by the Directorate-General of Customs of the Ministry of Finance. Wedding trousseaux are not admitted duty-free in Italy. However, they can enter duty-free as removals if they are used and importation is connected with a transfer of residence. Motorcars are not considered as part of wedding trousseaux and therefore are not granted duty-free entry.

5 INHERITANCES

- Translated visa-ed copy of the Will. Importation of such goods is authorized without production of any "Exchange Control" certificate but they are subject to normal customs duties as per tariff. Application for exemption from "Exchange Control" formalities should be made to the Ministry of Foreign Trade. Above goods can enter duty free as removals if they are used and importation is connected with a transfer of residence.

6 NEW FURNITURE HOUSEHOLD ITEMS, PRESENTS AND SOUVENIRS

- Original invoice
NOTE: New items are liable to payment of duty and taxes (VAT).

7 WORKS OF ART & ANTIQUES

- For the importation of antiques (paintings, books, carpets, tapestries etc.) included with the furniture of foreigners who take up domicile in Italy, it is advisable to obtain temporary admission of those objects from the Office of Fine Arts (Ufficio Esportazione Oggetti Antichità e Arte) in order to avoid payment of export duties in the event of a subsequent transfer from Italy to another country. This temporary admission permit is valid 5 years and can be renewed every 5 years for a further 5 years.

8 PETS, DOGS, CATS, BIRDS

8.1 EU PROVENIENCE

- Passport with microchip serial number or tattoo and date of execution. Anti-Rabies vaccination must be shown on passport page.
- Health certificate issued by the competent authorities not older than 10 days. (the pet has to be imported within these 10 days)
- Power of attorney from the owner for customs clearance
- Copy of Owner's passport
- Copy of Owner's Italian codice fiscale

8.2 NON EU PROVENIENCE

- Original international vaccination book
- Microchip statement with serial number or tattoo with the indication of date of execution.
- Health certificate issued by the competent authorities not older than 10 days (the pet has to be imported within these 10 days)
- Power of attorney from the owner for customs clearance
- Copy of Owner's passport
- Copy of Owner's Italian codice fiscal
- RNATT certificate (Rabies Neutralising Antibody Titre Test) can be requested from customs for the importation from some specific countries. 3 months will be required for obtaining the RNATT certificate. This documents must be obtained from the country of origin. Please double check with us in advance to verify if this condition is applicable for your pet.

9 FIREARMS

- Firearms and ammunitions must be listed in the inventory with indication of make, type and number
- A special permit for their importation must be obtained from the Police Office (Questura Centrale) and from Explosive Department Office. Firearms and ammunitions should not be included in the removal, but must be shipped in a separate crate.

10 PARTICULAR PRESCRIPTIONS:

10.1 PRECIOUS METAL OBJECTS

- Duty free entry is allowed on the same basis and under the same conditions as furniture and other articles

10.2 RADIOS, DVD PLAYERS, TV, COMPUTERS ETC.

- Only appliances which are marked CE or were purchased after 01.01.1996 can be imported into Italy. Customs might inspect these items to check whether they meet requirements. Proof of purchase before Jan 1996 might be required.

10.3 SANITARY REQUIREMENTS

The sanitary division at Italian Ports implemented a new requirement on all inbound shipments. Importers need to clarify that their shipments do not include any product against the mold and humidity or moisture absorbing bags. This requirement also applies to the anti-mold bags that are placed in containers/liftvans to inhibit mold during transit. Declaration forms to be provided by BLISS. As a member of the European Union, Italy has requirements in place regarding ISPM 15 for wood packing material. Therefore, fumigation of wood packing materials is needed.

11 PROHIBITED ITEMS

- Narcotics / Illegal drugs of any kind and medicines
- Pornography and subversive material
- Explosive, ammunitions and weapons unless otherwise approved
- Alcohol and tobacco – must be sent separately
- Plants - phytosanitary certificate needed
- Food products including coffee, tea, sugar, pepper and perfume
- Animal skins, furs, tusks, ivory
- Audiovisual electronics not marked CE (see above)

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